



**SOUTHSIDE COMMUNITY SERVICES
BOARD OF DIRECTORS
MEETING MINUTES
FEBRUARY 2, 2016***

The Southside Community Services Board of Directors met, in Open Session at noon on February 2, 2016, in the Chipps Conference Room, at the SCS Administrative Services Building in Clarksville, Ronald Thornhill, Chair, presided.

ATTENDANCE

MEMBERS PRESENT

Ronald Thornhill (Chair)
Novella Moore (Vice-Chair)
Pat Taylor (Secretary)
Elsie Gladding
Frances Clark
Jan Hundley

MEMBERS ABSENT

Barry Bank (Treasurer)
Tom Kluge

OTHER ATTENDEES

Joe Hubbard, Interim Executive Director
Southside Community Services staff members:
Beth Englehorn, BH Services Director
Paul Mandel, IDD Services Director
Ken Schwartz, Information Systems & Quality Director
Linda Stewart, Operations Director
Galyna Hightower, Financial Manager
H. I. Deslauriers, Clerk of the Board

PROCEEDINGS

I. CALL TO ORDER

The meeting was called to order at 12:00 p.m. by Ronald Thornhill, Chair. A quorum of directors was present, and the meeting having been duly convened, was ready to proceed with business.

II. APPROVAL OF AGENDA

The Board of Directors Meeting Agenda was approved as presented.

III. APPROVAL OF BOARD MINUTES

The minutes from the last Board of Directors Meeting, held on December 15, 2015, were approved as presented.

IV. PUBLIC COMMENTS

None

V. COMMITTEE REPORTS

FINANCE COMMITTEE

Frances Clark, Acting Committee Chair

Linda Stewart, Operations Director

- The Finance Committee recommended that the current monthly schedule for their meetings be deferred, and that the Committee only meet separately on an as needed basis. The monthly

financial report, as required in Article IX(1) of the SCSB Bylaws, will be reviewed/presented by the Finance Committee in front of the full Board during the regularly scheduled Board Meeting.

MOTION: Upon recommendation by the Finance Committee, motion made by J. Hundley and duly seconded by P. Taylor, the following resolution unanimously carried.

RESOLUTION: *BE IT RESOLVED*, that the Board of Directors, Southside Community Services Board, in regular meeting assembled, agrees that the Financial Committee need not meet separately on a monthly basis, but rather on an as needed basis at the request of the Board Chair and/or the Executive Director.

- Met with Halifax County Administrator, Jim Halasz. Discussion included past local funding shortfalls, current and future funding from the county, Drug Court, and the Southside Crisis Assessment Center (SCAC). Mr. Halasz appeared receptive to SCSB needs. Our current funding request will be part of the upcoming Board of Supervisor's (BOS) Finance Committee Meeting Agenda, and our presentation to the full BOS is scheduled for March, 7, 2016.
- December's financial statement was modified to include SCAC grant funds received from DBHDS, as revenue, rather than unearned revenue since it must be reported for the performance contract as such. SCSB's retention of these funds is predicated on getting the SCAC up and running, as they are subject to possible recall should SCSB not fulfill grant solicitation goals.
- There was a slight balance increase over that reported in November; SCSB's current financial position is healthy.

SEARCH COMMITTEE

Frances Clark, Committee Chair

A meeting has been scheduled for the Search Committee to review the nine applications received for the position of Executive Director.

VI. NEW BUSINESS

Item A. Media Policy – An all-purpose General Agency Media Policy/Procedure [1500 | 1500.P1] addressing the flow of standard communications/information from SCSB to the outside community was presented for Board review and approval.

MOTION: Upon motion made by F. Clark and duly seconded by P. Taylor, the following resolution, unanimously carried.

RESOLUTION: *BE IT RESOLVED*, that the Board of Directors, Southside Community Services Board, in regular meeting assembled, authorizes the Interim Executive Director to implement the Media (All-Purpose) [1500 | 1500.P1] policy/procedure.

VI. INFORMATIONAL ITEMS

Item A. SCSB Recruitment Report – Emergency Services Manager, who will oversee operation of the SCAC has been hired and will start in March.

Item B. Financial Reports – The fiscal reports were presented and discussed as part of the Financial Committee's Report earlier in the meeting.

Item C. Legislative Update – The Governor has been calling for MEDICAID expansion. Forty Million projected to be cut over the next two years: \$800K to \$1M per CSB. It is believed that there are not enough potential clients who would receive the expanded benefit to offset the loss in general funding.

Southside Community Services Board and other CSB's, particularly those located in less well-to-do areas, will take a definite hit should this legislation pass. Of a much larger concern is the loss of Case Management services to the private sector. Legislation is pending to not only limit the caseload allowed for each case manager to 25, but also to reduce the current rate of \$326.50/mo. To \$288/mo. The bleed off of clients and revenue could prove to be very problematic.

Item D. Consumers Served Report – Provided for informational purposes.

Item E. Customer Service Link – There is a new link provided on the SCSB website which will allow people in the community to provide feedback, make comments and ask questions. The Operations Director will directly receive any communications received via this link.

Item F. SCSB Newsletter – First SCSB quarterly newsletter has been distributed. Soliciting submissions for future issues from throughout the agency. Board Members are welcome to contribute. The next issue (Spring 2016) should have a name selected from a list of suggestions received in response to the naming contest announced in the first newsletter.

VII. CLOSED SESSION

In accordance with posted agenda item a motion was made that the meeting enter into closed session for the purpose of reviewing and discussing personnel matters and the disposition of property in compliance with Code of Virginia §22-3711 (A)(1) and (A)(3). Motion was seconded and passed by unanimous vote. Board entered closed session at 1:05 p.m.

Meeting returned to regular session at 1:45 p.m. The Chair individually polled the Board, with each Board Member certifying, by individual affirmative vote, that to the best of each Board Member's knowledge, only those matters lawfully exempted from open meeting requirements, and only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered while in closed session.

VII. ADJOURNMENT

The next Board of Directors' meeting is scheduled for Tuesday, February 23, 2016. There being no further business to come before the board, the meeting was adjourned at 1:46 p.m.

SUBMITTED FOR APPROVAL BY



H. I. Deslauriers, Clerk
Board of Directors

23 February 2016
Date of Approval