



**SOUTHSIDE COMMUNITY SERVICES
BOARD OF DIRECTORS
MEETING MINUTES
FEBRUARY 23, 2016**

The Southside Community Services Board of Directors met, in Open Session at noon on February 23, 2016, in the Chipps Conference Room, at the SCS Administrative Services Building in Clarksville, Ronald Thornhill, Chair, presided.

ATTENDANCE

MEMBERS PRESENT

Ronald Thornhill (Chair)
Novella Moore (Vice-Chair)
Barry Bank (Treasurer)
Elsie Gladding
Frances Clark
Jan Hundley

MEMBERS ABSENT

Pat Taylor (Secretary)
Tom Kluge

OTHER ATTENDEES

Joe Hubbard, Interim Executive Director
Southside Community Services staff members:
Beth Engelhorn, BH Services Director
Ken Schwartz, Information Systems & Quality Director
Linda Stewart, Operations Director
Galyna Hightower, Financial Manager
H. I. Deslauriers, Clerk of the Board

PROCEEDINGS

I. CALL TO ORDER

The meeting was called to order at 12:00 p.m. by Ronald Thornhill, Chair. A quorum of directors was present, and the meeting having been duly convened, was ready to proceed with business.

II. APPROVAL OF AGENDA

The Board of Directors Meeting Agenda was approved as presented.

III. APPROVAL OF BOARD MINUTES

The minutes from the last Board of Directors Meeting, held on February 2, 2016, were approved as presented.

IV. PUBLIC COMMENTS

None

V. BOARD EDUCATIONAL TOPIC

Beth Engelhorn, BH Services Director and Ken Schwartz, Information Systems & Quality Director, provided an overview of Halifax County's newly established Drug Court, a jail diversion program for no violent offenders to the Board. SCSB will be responsible for providing the necessary services for those referred by the court, with a maximum of five individuals assigned to cycle through the pilot

program, which takes approximately two years to complete. The county has been tasked to provide funds for both the court processes and the necessary services.

VI. COMMITTEE REPORTS

SEARCH COMMITTEE

Frances Clark, Committee Chair

Of the nine applications received, reviewed, and evaluated, five have been selected to be interviewed starting next week.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

Item A. Layoff Policy – This new business item was tabled and deferred for action until the next Board Meeting when it was determined that Board Members had not received the latest version of the revised policy/procedure containing all of the proposed amendments for review.

VI. INFORMATIONAL ITEMS

Item A. Financial Reports – Cash basis versus accrual accounting was again the topic of discussion as the financial reports continue to be perfected to ensure that detailed SCSB financial information/data is provided as requested by the Board. Additional funding for LIPOS was received. January finished in a deficit, primarily attributable to holiday and weather closures.

Item B. Recruitment Report – Provided for informational purposes.

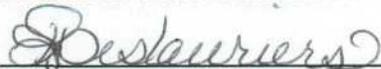
Item C. Consumers Served Report – Request was made to add a column reflecting the percentage of overall services SCSB provides to each county. Report data will be used to support our request for full funding which will put forward to the Halifax County Board of Supervisors at their March 7th meeting.

Item D. FY15 Annual Financial Reports for SCSB and HUD Properties – There are legislative changes pending which may affect some reporting as we move forward. We will also be working towards fine-tuning HUD operational accounting, reporting of revenues, expenditures, authorizations and EOFY reconciliations. The consultant we contracted to provide an FY11 cost settlement for Hope House ICF, in response to previous audit findings, has determined that SCSB will likely be responsible for a sizable payback, the amount of which is yet to be determined pending appeal. This outcome was not due to any errors on our part, but rather that fact that we did not expend the ICF funding that we had received, necessitating the return of a portion to MEDICAID. We have 90 days to appeal the settlement.

VII. ADJOURNMENT

The next Board of Directors' meeting is scheduled for Tuesday, March 22, 2016. There being no further business to come before the board, the meeting was adjourned at 1:17 p.m.

SUBMITTED FOR APPROVAL BY



H. I. Deslauriers, Clerk
Board of Directors



Date of Approval