

DRAFT
SOUTHSIDE LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF MEETING

Mecklenburg Community Support Program
823 North Mecklenburg Avenue
South Hill, Virginia 23970
October 15, 2013

MEMBERS PRESENT: Will Woodall, Gloria Barnes, Mona Rainey, and Jacqueline Barnette.

MEMBERS ABSENT: None

AFFILIATES PRESENT: Another Beginning, Teri Bistarkey/ Community Living, Family First, Family Sharing, G and H Group Home, Inc., Life Young Adult Services, LLC., Olmeja, Palmer Springs Group Home, Palmer Springs H & R Support Services, Palmer Springs Psychological, Pathways Youth Services, Roll' N 2 Success, LLC., Safe Harbor Group Home, LLC., Safe Haven, Inc., Dee Holland/ Southside Community Services Board, Starke Behavioral Health Services, The Center for Child and Family Services, LLC, Turning Point Youth and Family Services; United Friends.

AFFILIATES ABSENT: Divine Residential Services, LLC. Evolve, LLC., G and H Group Home, Inc.; Halifax Regional Health System.

OTHERS PRESENT: Beverly Garnes, Regional Advocate

CALL TO ORDER: The meeting was called to order by Will Woodall, Chairman, at 6:00p.m. A quorum of the Board was present to conduct official business.

PUBLIC COMMENT: Dee Holland, SSCSB/ LHR Advocate, shared with those in attendance about the Cancer Prevention Study 3 being conducted for Southside at Community Memorial Hospital on October 17, from 4-7:00p.m. and encouraged others to participate.

INTRODUCTIONS: Beverly Garnes, Regional Advocate, introduced herself to those Affiliates who did not know her. In addition, members of the Board also introduced themselves.

APPROVAL OF DRAFT MINUTES: The meeting minutes for the Special Called Meeting for September 4, 2013, needed to be approved. A motion was made by Ms. Rainey and it was seconded by Gloria Barnes. The meeting minutes were approved as written.

INTRODUCTION OF NEW COMMITTEE MEMBER: No new introductions.

AFFILIATION REQUEST: Two new Affiliate requests:

- 1) **Roll n' 2 Success:** is a community based support services organization owned by Mr. Edward Oden. Its purpose is to provide community support services to individuals with mental health and SA issues. Their location will be 301 S Main Street, South Boston, VA.
- 2) **Hope First:** is requesting expansion to the Lawrenceville area for Mental Health Supports. They will be offering Diagnosis Assessment, Discharge Planning, Employment Issues, Community Involvement, Medication Management, and Staff Development.

After asking questions independent of one another, a motion was made by Ms. Rainy and it was seconded by Ms. Barnette to approve both as Affiliates. The Board approved their requests independent of one another.

REGIONAL ADVOCATE'S REPORT: Beverly reported that she did not get all of the Quarterly Reports (QR) by the Affiliate members. She reminded the Affiliates of their responsibility to forward reports to her by the 4th of the month, as well as to forward them to Dee Holland so that all Board Member can also receive the QR's. Beverly mentioned that in January 2014, a new process regarding QR's will begin and training will be provided. The completion of QR's will involve information obtained from CHRIS.

Beverly also noted that the Office of Rights is looking at revising the complaint resolution process. The Human Rights Regulations have not been revised since 2007. It may take at least 18 months to complete this process.

Beverly also provided two handouts, CHRIS guidance documents to those in attendance relating to Abuse/ Neglect and Complaint process.

In CHRIS, cases cannot to be closed out until all information is completed. Members are reminded to go back and review all cases and make sure information is completed throughout the report.

As previously noted, this LHRC is in need of Board members. The LHRC is in need of the following Board positions: a consumer, health care professional and a professional.

REQUEST FOR RESTRICTION AND BEHAVIORAL PLANS: None

AFFILIATION REPORTS:

- A. **Another Beginning, Inc.:** continues to serve 23 consumers this quarter, with two new employee; no allegations or complaints.
- B. **Community Living, Inc.:** 19 consumers per day this quarter, providing day and mental health support. No allegations and no changes. No program changes.
- C. **Divine Residential Services:** absent/ no report. Submitted no QR.
- D. **EVOLVE, LLC:** Submitted resignation from the LHRC.

- E. Family First:** serving two consumers in IIHS. No complaints, no policy changes, no staff changes and no allegations or complaints.
- F. Family Sharing:** No reports of abuse/ neglect. No program changes.
- G. G & H Group Home:** Currently serving 14 clients. No program changes. No reports of abuse/ neglect.
- H. Halifax Regional Health System:** Absent/ no report/ no QR.
- I. Life Young Adult Services, LLC:** serving 25 clients. No program changes/ no allegations of abuse or neglect.
- J. Olmeja:** No clients being served in this area. They have changed their Richmond office location to Midlothian Turnpike. They are adding residential treatment to this area.
- K. Palmer Springs Group Home/ Palmer Springs Psychological/ H &R Support Services:** serving two clients. No incidents of peer-to-peer/ no abuse/ neglect.
- L. Pathways Youth Services, III:** no program changes/ no abuse/ no neglect.
- M. Safe Haven, Inc.:** serving two clients. No QR. No allegations of abuse/ neglect/ no program changes.
- N. Southside Community Services Board:** Serving 1,810 individuals. Fourteen, Peer to Peer/ nine were closed/ 5 pending. One major personnel change. Christine Watson is the new HR Director, replacing Phyllis Kell.
- O. Starke Behavioral Health Services:** license process continues. They have been told they are #32 on the list to be reviewed.
- P. The Center for Child and Family Services, Inc.:** serving 30 clients, 5 new LCSW's/ one new LPC. No allegations of abuse or neglect.
- Q. Turning Point Youth and Family Services, LLC:** Serving 18 clients, two new counselors; no allegations of abuse or neglect.
- R. United Friends:** serving 26 clients, 8 new hires in training, opened additional day support.

OLD BUSINESS: It is requested once again that everyone make sure they are providing new and current contact information on the sign-in sheet. Emails are coming back and information is not being forwarded in a timely manner. Dee updated the email list and let everyone know what is listed as the current contact.

Election of Board members needs to be determined. The following elections occurred:

Ms. Rainy made a motion to elect Mr. Woodall for another one-year term. It was seconded by Ms. Barnette. All were in favor.

Ms. Barnette made a motion to elect Ms. Rainy as Vice-Chair and seconded by Mr. Woodall. All were in favor of Ms. Rainy serving as Vice-Chair for a one-year term.

Ms. Rainy made a motion to elect Ms. Barnette as Secretary. It was seconded by Mr. Woodall. All were in favor of Ms. Barnette serving a term for one year.

NEW BUSINESS: Evolve, LLC. resigned their position with Southside LHRC. Upcoming meeting dates were discussed. Members stated they were in agreement almost

unanimously to hold meeting during the middle of the workday. The Board Chair agreed to come up with a selection of meeting dates and forward to Board members for consideration.

Upcoming Meeting Dates: To be determined and emailed to Board members and Affiliates.

Submitted by Dee Holland