

**SOUTHSIDE COMMUNITY LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF MEETING**

January 20, 2015

12:00p.m

**La Crosse Volunteer Fire Department
203 Carolina Avenue
La Crosse, Virginia 23950**

MEMBERS PRESENT: Will Woodall, Mona Rainey, Gloria Barnes, Jacqueline Barnett, and Elsie Gladding.

MEMBERS ABSENT: Kenneth Helton and Carlton Starke

AFFILIATES PRESENT: Another Beginning, Caring Cove, Inc., Community Interventions, LLC., Community Living, Destini Therapeutic Services, Family Alternatives, Family First, Family Sharing, G and H Group Home, Inc., Hope First, Life Young Adult Services, LLC, New Journey Family Services, LLC., North View, Palmer Springs Group Home, Palmer Springs H & R Support Services, Palmer Springs Psychological, Raven's Nest, Safe Harbor Group Home, LLC., Safe Haven, Inc., Southside Community Services Board, The Center for Child and Family Services, LLC, Turning Point Youth and Family Services, and United Friends.

AFFILIATES ABSENT: Halifax Regional Health System, Olmeja Advocacy Services, Pathways Youth Services, LLC, Roll n 2 Success, South Central Counseling Group; and Virginia Home Health, LLC.

OTHERS PRESENT: Beverly Garnes, Regional Advocate

CALL TO ORDER: The meeting was called to order by Will Woodall, Chairman, at 12:05 p.m. A quorum of the LHRC Board was present to conduct official business.

PUBLIC COMMENT: There was no public comment presented at today's meeting.

INTRODUCTIONS: All members of the LHRC Board introduced themselves to those Affiliate members who did not know them. Beverly Garnes, Regional Advocate, also introduced herself to those Affiliates who did not know her.

OLD BUSINESS: Beverly Garnes brought up the ongoing discussion relating to Quarterly and Annual (Q/A) Report submission, along with submitting CHRIS reports. All Affiliate Members were reminded again to send their Quarterly Reports to Beverly Garnes, as well as to Dee Holland. Since mid-December, numerous emails have been sent out with the due dates, along with the correct forms. Affiliates are also asked to put their license number on their respective reports. The due dates for Q/A Reports was emailed to all Affiliate members with the schedule for the meetings for the next two years. Reports can be emailed or faxed to Mrs. Garnes and to Dee Holland. Reports are also not being completed in their entirety.

NEW BUSINESS:

Currently, the meetings are being held at the La Crosse Fire Department. The question of whether to continue holding the meetings at the fire department came before the LHRC, as Will Woodall, LHRC Chair, would step down at the end of his current term. Members agreed they wanted to continue to hold meetings in La Crosse and at 12 noon vs. holding the meetings at another location in the South Hill area after 5:00 p.m.

As it relates to “donations” by the Affiliates to, reimburse LHRC Board Members for travel and well as continuing to have refreshments at the LHRC Meetings, it was discussed that a committee would be formulated to discuss these “donations” and would report back to the LHRC in April. Kelly Carr, Another Beginnings Inc., Teri Bistarkey, Community Living, Inc., and Susan Ponton, Family Sharing, all agreed to formulate this committee and discuss the “donation” process and the disbursement of funds.

Quarterly Reports continue to be an ongoing issue with being submitted on time and at all. There were four Affiliates that did not submit their Quarterly or Annual Reports. This matter was discussed by the LHRC Board. It was recommended that letters be mailed to Halifax Regional Health System, Roll’ N 2 Success, South Central Counseling Group and Virginia Home Health, LLC. and forwarded to Licensing for these Affiliate members failure to comply with the Human Rights Regulations and Cooperative Agreements to submit these reports. A motion was made by Mona Rainey and it was seconded by Gloria Barnes. All members were in favor to move forward with submitting these affiliates to Licensing.

In the matter of those Affiliates who were absent from the meeting, it was noted that: Halifax Regional Hospital, Olmeja Advocacy Services, Pathways Youth Services, LLC., Roll n’ 2 Success, South Central Counseling Group and Virginia Home Health, LLC. did not attend today’s meeting. A motion was made to send a letter to Licensing for these Affiliates non-compliance of the Human Rights Regulations and Cooperative Agreement to attend the meetings each quarter. A motion was made by Jacqueline Barnett and it was seconded by Mona Rainey. All members were in favor to move forward with submitting these names to Licensing.

It was noted by the LHRC Board that a number of the Quarterly Reports are submitted and are not completed in their entirety. The LHRC Board discussed the content of some of the reports. A motion was made by Mona Rainey and it was seconded by Jacqueline Barnett, with all members in favor, to formulate an email to send to all Affiliates which will address the need for Quarterly Reports to be completed in their entirety or these reports will not be accepted.

APPROVAL OF DRAFT MINUTES: The LHRC Chairman requested the October 21, 2014; LHRC Meeting Minutes is approved as written. After a motion by Mona Rainey, Vice Chair, the motion was seconded by Jacqueline Barnett, to approve the minutes as

submitted. All members of the LHRC were in favor and the meeting minutes were approved as submitted.

INTRODUCTION OF NEW BOARD MEMBERS: The LHRC Board is currently full at this time. However, two (2) LHRC Board members will rotate off the committee in June 2015. Also, one member may resign due to medical reason. Applications for new members are now being accepted. New membership terms will begin July 1, 2015. There is a need for two consumer members as well as a family and/ or professional member. Mrs. Garnes reminded all Affiliates that it is their responsibility to assist with the recruiting of new Board Members. Dee Holland submitted the LHRC Application to all Affiliates in December.

REGIONAL ADVOCATE'S REPORT: Mrs. Garnes noted that most of what she needed to report on was listed as "New Business" due to the ongoing delay and non-submission of Quarterly/ Annual Reports by Affiliates as well as the absenteeism of Affiliate members to the quarterly meetings. Mrs. Garnes shared information about the CHRIS Reports and the need for Affiliate members to complete the reports. At the present time, a lot of information on p. 11 is being omitted and Mrs. Garnes reports she is unable to close out the reports without specific questions being answered and this causes a delay. Reports should be closed out within 30 days of submission. Right now, Mrs. Garnes is stating that she has to call members to research reports so that these reports can be closed out. Each Affiliate was given a copy of some screen shots from the CHRIS Reporting System to review.

AFFILIATION REPORTS: (To keep track of the Affiliate member's attendance at the meeting and the accuracy of reporting, each Affiliate member was asked to complete an "Affiliate Report" form prior to reporting orally their status to the LHRC. Along with the sign-in sheet, this is further testament of the Affiliate member's attendance at the LHRC Meeting.)

- A. Another Beginning, Inc.:** MHSS served 20 individuals last quarter with no reports of abuse or neglect. IHH served 7 individuals last quarter with no reports of abuse or neglect. Another Beginnings is intending to open another location in Martinsville. Mandy Crowder, Human Rights Advocate for that area informed us to notify our current LHRC of our intentions to open the other location.
- B. Caring Cove, Inc.:** No clients currently being served in the group home. Preparing for our first visit from our Licensing Specialist, Irvin Goode, in order to become licensed.
- C. Community Living, Inc.:** One allegation of neglect in 2014, but it was unfounded. No allegations of abuse or neglect this last quarter. Licensing review in September 2014. CAP submitted and accepted. We served 15 clients. We temporarily suspended MHSS but will resume providing mental health skill building. One all
- D. Community Interventions, LLC:** Serving 11 clients in MHSS for the quarter with no incident of abuse or neglect. No changes in licensing status.

No Behavior Plans have been developed. Continue to provide annual trainings regarding Human Rights and reporting requirements to all staff.

- E. Destini Therapeutic Services:** 65 consumers being served in MHSS with no incidents of abuse or neglect. IHH approved in 12/2014, with two individuals currently being served.
- F. Family Alternatives, LLC.** currently reviewing policies and procedures, in hopes of having license to operate in a few weeks.
- G. Family First:** Served 2 clients for IHH this past quarter with no allegations of abuse or neglect. No changes in Policy or Procedures. No program changes.
- H. Family Sharing:** Currently serving 2 consumers. Had one incident where a consumer was riding home from day program and an individual from another program made sexual advances toward her. This was reported to the driver, who in turn reported it to the transportation agency and reported to the sponsored caregiver. The consumer was taken to the ER to be assessed and a report was filed with the local law enforcement agency. The CHRIS Report is still open, waiting on APS.
- I. G & H Group Home:** Currently serving 8 residential clients, 7 Day Support clients. No changes in program or staff. No reports of abuse or neglect.
- J. Halifax Regional Health System:** Absent
- K. Hope First:** Currently serving 19 clients in MHSS. IHH currently serving 1 client. No program changes or staff changes. No incidents of abuse or neglect for either program.
- L. Life Young Adult Services, LLC:** no reports of abuse or neglect. No changes in services or the number of employees. Staff trainings are used as efforts to ensure allegations of abuse/ neglect and human rights complaints are captured.
- M. New Journey Family Services:** No reports of abuse or neglect and not currently serving any clients.
- N. North View:** No allegations of abuse or neglect and currently not serving any clients.
- O. Olmeja:** Absent
- P. Palmer Springs Group Home/ Palmer Springs Psychological/ H & R Support Services:** Hazel's Group Home, no incidents of abuse or neglect. Serving three clients at this time. Palmer Springs Day Program: no incidents of abuse or neglect. No complaints. Currently serving 28 individuals. H & R Supports: no incidents of abuse or neglect. No complaints. Currently serving 3 individuals. Palmer Springs Group Home: No incidents of abuse or neglect/ no complaints. One peer to peer and was unfounded. Currently serving 6 individuals. Alberta Day Program: no incidents of abuse or neglect. No complaints. Currently serving 20 individuals.
- Q. Pathways Youth Services, LLC:** Absent
- R. Raven's Nest:** Served 2 waiver individuals in the last quarter. No allegations of abuse. One resident died. A CAP in place as it relates to this death. Issued a second conditional license in October.
- S. Roll'N 2 Success, LLC.:** Absent
- T. Safe Haven, Inc.:** No allegations of abuse or neglect. Currently serving two clients.

- U. Safe Harbor Group Home, LLC:** No abuse or neglect to report. Currently serving no clients.
- V. South Central Counseling Group:** Absent
- W. Southside Community Services Board:** currently providing services to 1986 clients through mental health, intellectual disabilities, substance abuse, crisis/ VICAP and Early Intervention. Twenty-five peer to peer, with no pending. Unfortunately, four deaths, two were due to natural causes, one undetermined; one Outpatient Client committed suicide. One complaint this quarter. Resolved prior to the ED level. The consumer was dissatisfied with seeing a psychiatrist through tele-psychiatry and medication prescribed. Agreed to start seeing a therapist on site at an office in Emporia, VA, beginning in March, 2015
- X. The Center for Child and Family Services, Inc.:** 9 clients being served with no incidents of abuse or neglect.
- Y. Turning Point Youth and Family Services, LLC. Served 24 clients in IIIH during the quarter. No allegations of abuse or neglect, no changes to current license status; no policy changes.** All staff is provided Human Rights training upon hire and must pass a Human Rights Competency Test annually.
- Z. United Friends:** Served 25 clients this quarter. 10 peer to peer in residential services/ 0 for Day Support. Completed a Medicaid Review in October. Submitted a Corrective Action Plan, which was accepted.
- AA. Virginia Home Health, LLC.** Absent

Upcoming Meeting Dates: There was a recommendation by Chair Will Woodall to move the April 21, 2015, meeting to April 22, 2015, due to a schedule conflict. A motion was made by Vice Chair Mona Rainey to move the meeting to April 22, 2015. It was seconded by Gloria Barnes. All were in favor.

The next meeting will be April 22, 2015, 12 noon at the La Crosse Fire Department.

ADJOURNMENT: A recommendation for a motion was made by Chairman Woodall to adjourn the meeting at 1:58p.m. A motion was made by Vice Chair, Mona Rainey to adjourn the meeting. It was seconded by Jacqueline Barnette. All members were in agreement to adjourn the meeting. The meeting was adjourned at 1:59 p.m.

Submitted by Dee Holland